



The ABCs of Securing a Home Field



1. Contact the field's owners – city, school district, or private club
2. Get EXACT address of field.
3. Confirm the field is in **good condition** – no pot holes, no sprinkler heads sticking out.
4. Find out the schedule for watering, grass cutting, and lining of fields for the summer months. Remember, if the field is NOT watered, the fields will get very hard.
5. Get contact information (email, cell #) for the person who is in charge of field maintenance. Some you can contact the day of the game if there is an issue.
6. If your home field is **new**, complete the Field Insurance request form. The form can be found on the 'documents' page of the league website, www.GLWSL.org
7. If your home field is the **same** as last year, you still must do all of the above.
8. When the preliminary schedule comes out, check with the field owners to make sure the dates/times are ok. Notify the league for any conflicts.
9. Once the final summer schedule is out, again confirm the dates with the field owners.
10. You will receive a certificate of insurance before your first game. You **MUST** have at all games. Put in you in "Team Manager Manual".

NOTE: Obtaining field insurance - Field insurance contract must be obtained by MSA 48 hours prior to scheduled match or it will be canceled. In order to have your insurance contract in at a timely manner, GLWSL requires you submit your paper work to the league 10 working days prior to the scheduled match to avoid complications.

Any questions, please contact Cindy Dillon at glwslscorekeeper@gmail.com